



**BUNBURY**  
SENIOR HIGH SCHOOL



# *Information and Communications Technology*

# Dear Parents and Carers

Our school has access to the online services provided by the Department of Education. These increase the range of teaching tools available to staff and will enhance the opportunities available to students.

The Department's online services currently provide:

- individual email accounts for all students and staff
- access to the Internet, with all reasonable care taken to monitor and control students' access to web sites while at school
- access to email services from home if the home computer is connected to the Internet
- access to the Microsoft Office 365 suite of software programs both at school and at home. Documents are saved in cloud storage so that students can access their work anytime and anywhere they have internet service.
- access to the Connect system. Connect provides parents and carers with secure online access to teaching and

learning information about their children. Parents are able to communicate easily with teachers and stay informed about their child's learning anywhere, anytime. Parents are able to log-in using a Department supplied secure user name to access Connect classes containing notices, resources, a calendar of events, class activities and student achievement.

I am writing to you to:

1. Seek permission for your child to be given access to these online services
2. Seek permission to publish student work or images of students on websites
3. Seek permission to use lesson recordings for teacher development
4. Have your child sign acknowledgement of the Acceptable User Agreement.
5. Seek email information to allow us to set up a Parent Connect account.

If you agree to your son or daughter making use of these online services, please complete the form attached to the Enrolment Form. You will also need to ensure that your son or daughter reads or understands the acceptable usage agreement, also attached to this letter, before the permission slip is signed. All signed documents should be returned to school so that an account can be created for your child.

Please note that while every reasonable effort is made by schools and the Department to prevent student exposure to inappropriate online content when using the Department's Online Services, it is not possible

to completely eliminate the risk of such exposure.

You should also be aware that general Internet browsing by your child from home or locations other than school is not monitored or filtered by the Department. Parents are responsible for supervision of your child's use of the Internet from home.

**Yours sincerely,**

A handwritten signature in black ink, appearing to read 'Mike Sinagra', with a stylized, cursive script.

**MIKE SINAGRA**  
**PRINCIPAL**



## PERMISSION TO USE LESSON RECORDINGS FOR TEACHER DEVELOPMENT

On occasions, individual teachers may wish to use video recordings of lessons or classroom activities to inform their professional learning and development. Recordings made for this purpose will only be used within the school and will be deleted at least annually.

We request permission for your child to be included in any such recordings.

# PERMISSION TO PUBLISH STUDENTS' WORK OR IMAGE OF STUDENTS ON THE WEBSITE

We request your permission for video or photographic images of your child to be taken during school activities. If such images are captured, they would be used for the purpose of educating students, promoting the school, or promoting public education. We are also seeking your permission for the school to publish images and/or samples of your child's work.

If you give your permission, the school may publish images of your child and/or samples of work done by your child in a variety of ways, including, but not limited to, online and hard copy school newsletters, Department of Education internet websites or intranet websites, school annual magazines and local newspapers. If published, third parties would be able to view the photographs and work.

If you sign the form attached to the Enrolment Form it means that you agree to the following:

- The school is able to publish images of your child and samples of your child's work as many times as it requires in the ways mentioned above. Your child's image may be reproduced either in colour or in black and white. The school will not use your child's image or samples of your child's work for any purpose other than for the education of students or for the general promotion of public education and the school. The

school will only publish the first name of the student. Family names will not be revealed.

- Any images captured by the school will be kept for no longer than is necessary for the above-mentioned purposes and will be stored and disposed of securely. Whilst every effort will be made to protect the identity of your child, the Department of Education cannot guarantee that your child will not be able to be identified from the image or work.

If you agree to permit the school to capture images of your child, and to publish images of your child, or samples of your child's work, in the manner detailed above, please complete the form attached to the Enrolment Form. This consent, if signed, will remain effective until such time as you advise the school otherwise.

# INFORMATION AND COMMUNICATIONS TECHNOLOGY

## STUDENT ACCEPTABLE USE AGREEMENT

By signing the form attached to the "Student Enrolment Form" your child agrees to the following;

I agree to follow the rules set out below when I am at school and/or I use the school provided technology services:

- I will only use online services for purposes which support my learning and education research.
- I understand that I am responsible for all activity in my online services account.
- I will check with the teacher before sharing images or giving information about myself or anyone else when using online services.
- I will keep my password private and not share it with other students.
- I will not let other people logon and/or use my online account.
- I will tell my teacher if I think someone is using my online services account.
- I understand that the school and the Department of Education can monitor my use of online services.
- If I find any information that is inappropriate or makes me feel uncomfortable I will tell a teacher about it. Examples of inappropriate content include violent, racist, sexist, or pornographic materials, or content that is offensive, intimidating or encourages dangerous or illegal activity.
- I will not use the School's online services for personal gain or illegal activity (e.g. music file sharing), to bully, offend or intimidate others or access or send inappropriate materials including software that may damage computers, data or networks.
- I will acknowledge the creator or author of any material used in my research for school work by using appropriate referencing.
- I will gain permission from the copyright owner of any material used in my school work before I reuse it in a portfolio for employment, in a competition or any other uses other than for my private research and study.
- I will be courteous and use appropriate language in all Internet communications.
- I will not try to access the Internet sites that have been blocked by the school or the Department of Education.
- I will not damage or disable the computers, computer systems or computer networks of the school, the Department of Education or any other organisation.
- I will not photograph or otherwise record students or staff, and/or distribute such material (e.g. via social media) without their explicit consent.



I understand that:

- I will be held responsible for my actions which are inconsistent with the above and for any breaches caused by allowing any other person to use my online services account.
- The misuse of technology may result in disciplinary action, determined by the principal, which may include referral to the police.
- I may be held legally liable for offences committed using online services.







# THIRD PARTY PROVIDERS

Online educational resources and cloud-based storage are used by schools across Western Australia to improve administration processes and/or teaching and learning programs.

Bunbury SHS currently utilises the third party application providers listed below to support these needs. Each provider requires access to certain personal information to support their product. Personal information may include information relating to both students and parents, including:

- Student name
- Health records
- Gender
- Student ID
- Age / Date of birth
- Year group
- School class / Teacher
- Photographs
- Parent details (E.g.name, email & phone numbers)
- Address
- Student email – Note for all school recommended databases, students are required to use their school email address only.

It is important that you understand the reasons why we may provide this information to each respective provider, what will be done with it, who else may have access to it, and where the data is stored. The information can be found in the links below referring to each provider's terms and conditions and/or privacy policy.

Please read these to ensure that you understand the implications of using this service. If you have any queries around the storage of student information, please feel free to contact the school on 9797 8900.

Note: Parents have the option of advising the school that they do not provide consent for their child to access any or all of the listed providers.

If you consent your child having access to any or all of the listed providers please complete and sign the consent form attached to the "Student Enrolment Form".

# THIRD PARTY PROVIDERS LIST

**NAME OF PROVIDER: Subject Selection Online (SSO)**

**TYPE OF SERVICE:** Subject Selection Software: Students use this to select elective courses each year.

**PERSONAL INFORMATION REQUESTED:** Student name, date of birth, class details, grades or performance, student email, school name & school year

**PRIVACY POLICY:** <http://www.subjectselectiononline.com.au/privacy-policy/>

**RISK ASSESSMENT:** Notification

**NAME OF PROVIDER: Compass**

**TYPE OF SERVICE:** School management system platform, enabling your school to drive increased parent engagement, spend less time on administration and more time delivering great learning experiences.

**PERSONAL INFORMATION REQUESTED:** Student name, student home address, student telephone number, student gender, student email, student photos or videos, student date of birth, student biometric data.

**PRIVACY POLICY:** <https://sites.google.com/a/jdlf.com.au/policies/privacy>,  
<https://sites.google.com/a/jdlf.com.au/policies/biometric-data>

**RISK ASSESSMENT:** Notification

**NAME OF PROVIDER: Academy Education Solutions**

**TYPE OF SERVICE:** Student management software: This software is used to manage and monitor student attendance.

**PERSONAL INFORMATION REQUESTED:** Student username, student name, date of birth, telephone number, class details, student attendance, profile or other photos, medical or health, grades or performance, parent email, student email, address, school name, school year, student behaviour, gender, parent mobile number, parent letters

**RISK ASSESSMENT:** Notification

**NAME OF PROVIDER: Parent Teacher Online (PTO)**

**TYPE OF SERVICE:** Interview booking software: Parents use this to make appointments with teachers.

**PERSONAL INFORMATION REQUESTED:** Student name, class details, parent email, school name, school year & parent name.

**PRIVACY POLICY:** <https://parentteacheronline.com.au/privacy-policy/>

**RISK ASSESSMENT:** Notification

**NAME OF PROVIDER: Functional solutions - SmartSuite**

**TYPE OF SERVICE:** Library management system

**PERSONAL INFORMATION REQUESTED:** Student username, student name, date of birth, class details, school name, school year, profile or other photos & gender.

**PRIVACY POLICY:** <https://www.functionalsolutions.com.au/TsandCs>

**RISK ASSESSMENT:** Notification

**NAME OF PROVIDER: Beyond Blue The Checkin**

**TYPE OF SERVICE:** Provides services for good mental health practices

**PERSONAL INFORMATION REQUESTED:** Staff/teacher: other data, student: other data, parent: other data

**PRIVACY POLICY:** <https://www.beyondblue.org.au/general/privacy-policy>

**RISK ASSESSMENT:** Notification

**NAME OF PROVIDER: PaperCut**

**TYPE OF SERVICE:** This is a print management system

**PERSONAL INFORMATION REQUESTED:** Student name, school name

**PRIVACY POLICY:** <https://www.papercut.com/privacy-policy/>

**RISK ASSESSMENT:** Notification

**NAME OF PROVIDER: Passtab**

**TYPE OF SERVICE:** This is a visitor and student management system

**PERSONAL INFORMATION REQUESTED:** student name, school name, school year & parent name

**PRIVACY POLICY:** <https://passtab.com/privacy.html>

**RISK ASSESSMENT:** Notification

**NAME OF PROVIDER: Schoolzine**

**TYPE OF SERVICE:** This service provides a school communication system

**PERSONAL INFORMATION REQUESTED:** Parent name, parent email, parent mobile number, school name & school year

**PRIVACY POLICY:** [https://www.schoolzine.com/privacy\\_policy](https://www.schoolzine.com/privacy_policy)

**RISK ASSESSMENT:** Notification

**NAME OF PROVIDER: Procreate**

**TYPE OF SERVICE:** Teaching and Learning

**PERSONAL INFORMATION REQUESTED:** Student: work/content, photos or videos

**PRIVACY POLICY:** <https://procreate.art/privacy-policy>

**RISK ASSESSMENT:** Notification

**NAME OF PROVIDER: Oxford Digital**

**TYPE OF SERVICE:** Teaching and Learning

**PERSONAL INFORMATION REQUESTED:** Staff/teacher: name, email, personal information

Student: name, email, work/content, grades or performance data. Other data: school

**PRIVACY POLICY:** <https://global.oup.com/privacy>

**RISK ASSESSMENT:** Notification

**NAME OF PROVIDER: TV4Education**

**TYPE OF SERVICE:** This is an education video library available to schools. There are a range of education channels, resources and learning tools

**PERSONAL INFORMATION REQUESTED:** Student username, student name, date of birth, class details, school name school year, profile or other photos & gender

**PRIVACY POLICY:** <https://www.functionalsolutions.com.au/TsandCs>

**RISK ASSESSMENT:** Notification

**NAME OF PROVIDER: Consent 2 Go**

**TYPE OF SERVICE:** Excursion management software: manages student attendance, parent permission and health records for students attending excursions and incursions.

**PERSONAL INFORMATION REQUESTED:** Student name, date of birth, telephone number, class details, gender, parent email, credit card payment option for excursions, student email, address, school name, school year, profile or other photos, medical or health, parent mobile number & parent consent

**PRIVACY POLICY:** <https://www.mcbschools.com/Content/Public/MCBSchoolsWebPrivacyPolicy.pdf>

**RISK ASSESSMENT:** Bundled

**NAME OF PROVIDER: Education Perfect**

**TYPE OF SERVICE:** Online learning and assessment platform

**PERSONAL INFORMATION REQUESTED:** Student name, class details, student work/content, grades or performance, school name, school year & videos.

**PRIVACY POLICY:** <https://www.educationperfect.com/legal/>

**RISK ASSESSMENT:** Bundled

**NAME OF PROVIDER: PAT (ACER)**

**TYPE OF SERVICE:** Progressive Achievement Test is a series of tests to provide objective, norm-referenced information about students' skills and understandings in a range of key areas.

**PERSONAL INFORMATION REQUESTED:** Staff/teacher: name, email, student: name, date of birth, work/content, gender, grades or performance data, other data parent: name, contact information

**PRIVACY POLICY:** <https://www.acer.org/privacy>

**RISK ASSESSMENT:** Bundled

**NAME OF PROVIDER: Smiling Mind**

**TYPE OF SERVICE:** Mental health

**PERSONAL INFORMATION REQUESTED:** Student name, student email, date of birth, school, class details, school year, behaviour and gender

**PRIVACY POLICY:** <https://www.smilingmind.com.au/privacy-policy>

**RISK ASSESSMENT:** Bundled

**NAME OF PROVIDER: Academy Photography**

**TYPE OF SERVICE:** School photography service

**PERSONAL INFORMATION REQUESTED:** Staff/teacher name, student gender, parent contact information, school name, class details, student date of birth, student photos or videos, parent name, school year

**PRIVACY POLICY:** <https://www.academyphoto.com.au/privacy/>

**RISK ASSESSMENT:** Bundled

**NAME OF PROVIDER: eWrite Acer**

**TYPE OF SERVICE:** Online writing assessment for Years 4-10

**PERSONAL INFORMATION REQUESTED:** Staff/teacher name, student work/content, student gender, student grades or performance data, parent contact information, staff/teacher email, student name, student date of birth, student other data, parent name

**PRIVACY POLICY:** <https://www.acer.org/privacy>

**RISK ASSESSMENT:** Bundled

**NAME OF PROVIDER: Mathspace for Schools**

**TYPE OF SERVICE:** This service provides adaptive mathematics learning and practice for high school students.

**PERSONAL INFORMATION REQUESTED:** Student username, student name, class details, student work/content, grades or performance, parent email, student password, student email, school name, geolocation (country only), parent name

**PRIVACY POLICY:** <https://mathspace.co/au/privacy-policy>

**RISK ASSESSMENT:** Bundled

**NAME OF PROVIDER: SmartLab**

**TYPE OF SERVICE:** Teaching and learning. Online literacy and numeracy diagnostic and teaching platform.

**PERSONAL INFORMATION REQUESTED:** Student: name, email other data: school, student username

**PRIVACY POLICY:** <https://www.mysmartlab.com.au/Home/PrivacyPolicy>

**RISK ASSESSMENT:** Bundled

**NAME OF PROVIDER: Autocad**

**TYPE OF SERVICE:** Teaching and learning. References & resources. Design and drafting application

**PERSONAL INFORMATION REQUESTED:** Staff/teacher: name, email student: name, email, date of birth, work

**PRIVACY POLICY:** <https://www.autodesk.com/company/legal-notices-trademarks/privacy-statement>

<https://www.autodesk.com/company/legal-notices-trademarks/privacy-statement/childrens-privacy-statement>

**RISK ASSESSMENT:** Bundled

**NAME OF PROVIDER: Fusion 360**

**TYPE OF SERVICE:** Teaching and learning. References & resources. Integrated CAD, CAM and CAE Program

**PERSONAL INFORMATION REQUESTED:** Staff/teacher: name, email student: name, email, geolocation data, date of birth, work

**PRIVACY POLICY:** <https://www.autodesk.com/company/legal-notices-trademarks/privacy-statement>

<https://www.autodesk.com/company/legal-notices-trademarks/privacy-statement/childrens-privacy-statement>

**RISK ASSESSMENT:** Bundled

**NAME OF PROVIDER: Inventor**

**TYPE OF SERVICE:** Teaching and learning. References & resources. 3D mechanical design

**PERSONAL INFORMATION REQUESTED:** Staff/teacher: name, email student: name, email, date of birth, work

**PRIVACY POLICY:** <https://www.autodesk.com/company/legal-notices-trademarks/privacy-statement>

<https://www.autodesk.com/company/legal-notices-trademarks/privacy-statement/childrens-privacy-statement>

**RISK ASSESSMENT:** Bundled

**NAME OF PROVIDER: Tinkercad**

**TYPE OF SERVICE:** Teaching and learning. References & resources. 3D modelling program

**PERSONAL INFORMATION REQUESTED:** Staff/teacher: name, email parent: other data

**PRIVACY POLICY:** <https://tinkercad.zendesk.com/hc/en-us/articles/360011519353-Tinkercad-Privacy-FAQ>



<https://www.autodesk.com/company/terms-of-use/en/general-terms>

**RISK ASSESSMENT:** Bundled

**NAME OF PROVIDER: Clickview**

**TYPE OF SERVICE:** Teaching and learning. References & resources. Educational videos

**PERSONAL INFORMATION REQUESTED:** Staff/teacher: name, email student: name, email, work/content, photos or videos.

**PRIVACY POLICY:** <https://www.clickview.com.au/clickview-online-terms/>  
<https://www.clickview.com.au/terms-and-conditions/>  
<https://www.clickview.com.au/privacy-policy/>

**RISK ASSESSMENT:** Bundled

**NAME OF PROVIDER: Revit**

**TYPE OF SERVICE:** Teaching and learning. References & resources.

**PERSONAL INFORMATION REQUESTED:** Staff/teacher: name, email student: name, email, date of birth, work

**PRIVACY POLICY:** <https://www.autodesk.com/company/legal-notice-trademarks/privacy-statement>  
<https://www.autodesk.com/company/legal-notice-trademarks/privacy-statement/childrens-privacy-statement>

**RISK ASSESSMENT:** Bundled

**NAME OF PROVIDER: Grok**

**TYPE OF SERVICE:** Teaching and learning.

**PERSONAL INFORMATION REQUESTED:** Staff/teacher: name, email and other data student: name, email, gender and other data

**PRIVACY POLICY:** <https://groklearning.com/policies/terms/>  
<https://groklearning.com/policies/privacy/>  
<https://groklearning.com/policies/security/>

**RISK ASSESSMENT:** Bundled

**NAME OF PROVIDER: Microbit**

**TYPE OF SERVICE:** Teaching and learning

**PERSONAL INFORMATION REQUESTED:** Staff/teacher: name, email student: name

**PRIVACY POLICY:** <https://microbit.org/privacy/>  
<https://microbit.org/terms-of-use/>

**RISK ASSESSMENT:** Bundled

**NAME OF PROVIDER: Adobe Suite**

**TYPE OF SERVICE:** Teaching and learning. References & resources. Educational videos

**PERSONAL INFORMATION REQUESTED:** Staff/teacher: name and email student: name and email

Parent: name and contact information

**PRIVACY POLICY:** <https://www.adobe.com/au/privacy/policy.html>  
<https://www.adobe.com/au/legal/terms.html>

**RISK ASSESSMENT:** Bundled

**NAME OF PROVIDER: Rep.lit**

**TYPE OF SERVICE:** Teaching and learning

**PERSONAL INFORMATION REQUESTED:** Staff/teacher: name, email Student: name, work/content, other data Other data: school

**PRIVACY POLICY:** <https://repl.it/site/privacy>

**RISK ASSESSMENT:** Bundled

**NAME OF PROVIDER: Code.Org**

**TYPE OF SERVICE:** Teaching and learning.

**PERSONAL INFORMATION REQUESTED:** Staff/teacher: name, email student: name, email, work/content, photos or videos, gender, other data: school, class details, school year, student username

**PRIVACY POLICY:** <https://code.org/tos>

**RISK ASSESSMENT:** Bundled

**NAME OF PROVIDER: Canva**

**TYPE OF SERVICE:** Teaching and learning. References & resources. Creative design and presentation tools

**PERSONAL INFORMATION REQUESTED:** Staff/teacher: name, email student: name, email, work/content, photos or videos. Other data: school

**PRIVACY POLICY:** <https://about.canva.com/terms-of-use/>

**RISK ASSESSMENT:** Explicit

**NAME OF PROVIDER: Storyboard That**

**TYPE OF SERVICE:** Literacy, Teaching and Learning

**PERSONAL INFORMATION REQUESTED:** Student name, student email, school, class details, school year and student.

**PRIVACY POLICY:** <https://www.storyboardthat.com/about/privacy>

**RISK ASSESSMENT:** Bundled



# BUNBURY SHS BRING YOUR OWN DEVICE (BYOD) PROGRAM

Bunbury Senior High School provides students with a learning environment that is inclusive, creative and challenging, and which recognises the significant role that technology can play in enhancing the teaching, learning and assessment processes.

The school is committed to ensuring that students develop the 21st century skills, knowledge and attitudes which will enable them to manage their lives in a rapidly changing, highly technological world. Through the curriculum, in all areas of the school, students learn to use relevant technology in positive and constructive ways to access, create and communicate information and ideas, solve problems and work collaboratively.

To guarantee that students have one-to-one device access and can be involved in 'anytime – anywhere' technological learning environments, the school employs a Bring Your Own Device (BYOD) model. BYOD is a parent-funded program in which students own and use their own device at school and at home.

At Bunbury Senior High School, the recommended 'BYOD' is an Apple iPad-based bundle involving the following:

- Apple iPad 10.2" (Wi-Fi). 64GB storage (recommended). 256 GB is also available.
- STM Dux Plus Duo Case
- AppleCare plan

The appropriate iPad and peripherals

are available at a range of electronics providers. The school has also teamed with Winthrop Australia to provide online portal ordering for those parents who may prefer shopping from home, with the advantage of reduced pricing. The Winthrop portal address is:

<https://sales.winaust.com.au/shop/bunburyshs>

Password: Kingia

Students may also bring to school devices other than an Apple. Student laptops such as Acer or HP are available from most electronics providers. The minimum requirement is:

- Intel Core i3
- Windows 10
- 8 Gb RAM

Chromebook or Android devices are not supported on the school network.





# FAQs

## Why has an iPad been chosen as the device?

While we recognise and acknowledge that no one single device is the perfect fit for all situations, we have chosen the iPad for several reasons:

- It is the most cost-effective option for parents
- Fast start up – no wasted learning time waiting to log on
- Multi-media capabilities – camera, video and voice recorder – offer greater opportunities for creativity and sharing as well as the ability to access Office 365 Online Applications as part of the DoE license.
- Students can publish, inform and collaborate with a wider audience
- The abundance of apps and access to information allows students and teachers to pursue areas relevant to classroom learning and Western Australian Curriculum content
- A 10-hour battery life means the iPad can be used throughout the entire school day, dependant on usage

- Anywhere, anytime access to current information that contains text, sound, images and interactivity
- The iPad is light and portable, easily carried in the school bag, and accessed in the classroom
- The iPad is an intuitive device and minimal technical support is required
- The iPad facilitates the use of individual, paired, small group and large group work easily
- Sharing and collaboration are enhanced

## Our family already owns an iPad - can we use that?

The recommended iPad will be the optimum fit for school use. If you choose to provide your child with an earlier model or one with a lower specification that you already have at home, we will work with your child to get the most out of their device.



# FAQs

## **Will a keyboard and protective cover be needed?**

The use of an external keyboard is highly desirable, to increase screen space as well as making typing easier, so we are asking that a keyboard also be purchased with the device. A protective cover is needed to protect the device from damage. Recommendations for this are outlined in the earlier section 'BYOD'.

## **What if I cannot afford to buy an iPad for my child?**

Winthrop Australia (outlined previously) offers a payment option that may suit some families if an iPad is the preferred device.

A Windows based device is also acceptable and may be more appropriate to purchase.

## **Will students be allowed to have music and games on their device?**

Yes. However, parents are strongly encouraged to monitor and manage the appropriateness of the games that are installed.

## **Can my child have their device taken from them?**

Yes. If the student breaches the school network agreement rules, the device will be securely stored and parents will be advised to collect the device from the school at the end of the day.

## **How much time will the students use their device for during the school day?**

This will change daily. With any learning experience, the teacher is best placed to decide which tool will be the most effective in meeting the intended learning outcome. BYOD are not intended to be

a replacement or a substitute for any of the more conventional tools teachers have at their disposal. It is the school's belief that any well-rounded approach to education involves balanced access to a variety of tools. BYODs simply increase the number of tools at the teacher's disposal and are only used when they are the best tool for the job.

Senior school students will be required to have a device at all times. There is greater need to use a device to access course materials online. VET students will require a device when attending their RTO.

## **Will my child's internet usage be monitored at school?**

Yes. The school has an internet filtering system that aims to stop inappropriate material reaching the students. Students will continue to discuss cyber safety in classes.

## **What if my child forgets to bring their device to school?**

There will be some replacement devices available for use on a restricted basis.

## **Can the BYOD be charged at school?**

No always. It is the students' responsibility to ensure that the device is fully charged when they come to school. The battery life is more than adequate to last the school day.

## **Will my child be required to do homework on the device?**

Homework will be set at the discretion of the classroom teacher. There may be times when students will have the opportunity to complete projects that they have started at school. There will also be apps that they can use at home

# FAQs

to aid their learning. Apps that are listed on our booklist will need to be purchased and downloaded onto the device before the start of the school year.

## **How do I see my child's work?**

It is recognised that it is important for parents to be involved in all aspects of their child's work and parents are encouraged to regularly spend time with their child asking them to explain the work on the device. Parents must also have full access to both the device and their child's work.

## **Should I be concerned about health issues?**

Prolonged time in any position or activity is of concern. This includes sitting and writing, reading, sporting activities and excessive screen time. Student activities are managed in the planning and delivery of curriculum. In our timetable we have regular breaks and we use furniture that maintains good posture. As a rule of thumb, the 20/20/20 rule should apply: Every 20 minutes, look at something 20 feet (6m) away for a minimum of 20 seconds.

## **Will individual's devices be used by other students?**

No. Only the owner of the device will be using it. There will be times where students will be working with groups and will need to share content. This will be done through wireless transfer of documents, photos, videos etc. Students without an device may be provided with a school device for the purpose of the lesson as determined by the classroom teacher.

## **What if the device is damaged, lost or stolen?**

Parents need to ensure that the device is covered on their home insurance for home, school and in transit.

## **I am not confident with technology; how can I help my child?**

Parents will have access to support through parent workshops and tutorials on our website.

## **How do we back up the device?**

With the recent release of Office 365 and student access to cloud storage with OneDrive, parents and students will both receive assistance in regard to ensuring student work is backed-up.

## **What if we need technical assistance?**

School staff have the skills to manage most issues that arise in the classroom on the iPad or other devices. Further assistance to issues will need to be explored by parents.





# Inspiring *Self* Belief

Haig Crescent, Bunbury WA 6230  
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(08) 9797 8900

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